

## International Trade Account Account Opening Package

Standard Chartered welcomes this opportunity to provide **International Trade Account** for you.

This Account Opening Package includes all the necessary account opening forms and a documentation checklist to assist you with the account opening requirements.

Documentation Checklist:	Number of Pages
<input type="checkbox"/> 1. This Document *	1
2. SME Banking Services	
<input type="checkbox"/> a. Application for SME Banking Services *	4
<input type="checkbox"/> b. Company Minutes (for Limited Company with 2 Directors or Above)	2
<input type="checkbox"/> c. Company Memorandum (for Limited Company with Sole Director Only)	2
<input type="checkbox"/> d. Partnership Authority (for Partnership)	2
3. Trade Services	
<input type="checkbox"/> a. Customer Agreement *	1
<input type="checkbox"/> b. Company Minutes (for Limited Company with 2 Directors or Above)	1
<input type="checkbox"/> c. Company Memorandum (for Limited Company with Sole Director Only)	1
4. Channel Services	
<input type="checkbox"/> a. Application for Channel Services #	1
<input type="checkbox"/> b. Email Incoming Advice Services Setup Form for SME Banking	2
<input type="checkbox"/> c. Straight2Bank Services Setup Form for SME Banking	4

\* Mandatory for International Trade Account application

# Mandatory for Channel Services application

Please "✓" as appropriate

# Application for SME Banking Services

## 中小企業理財服務申請表格

### Company Data 公司資料

Business Name 公司名稱 \_\_\_\_\_ ("Customer") ("客戶")

Business Address 公司地址 \_\_\_\_\_

Telephone No. 電話號碼 \_\_\_\_\_ Business Identity Document Type & No. (BR No./Cert of Incorp No.) 商業證明文件類別及編號 (商業登記號碼 / 公司註冊證明書號碼) \_\_\_\_\_

Business operated as 經營類別  Sole Proprietor 獨資公司  Partnership 合夥公司  Limited Company 有限公司  Association / Society 社團  Other 其他

### Applications 申請事項

#### Banking Plan 理財計劃

Selected Plan 選擇之計劃

International Trade Account \* 貿易「盈」商戶口\*

Note to customers 客戶提示

If customer would like to enroll in any of the Banking Plans listed above, please contact our staff at any of our branches or call us at 2886-8868 (press 2-5-3-1) 如客戶需要申請以上所列的任何理財計劃，請親臨渣打分行或致電 2886-8868 (按 1-5-3-1) 與我們聯絡。

- \* The use of the International Trade Account banking plan is subject to the International Trade Account Terms and Conditions. If the customer's relationship balance falls below the minimum balance requirement of the enrolled Banking Plan, the customer shall pay Standard Chartered Bank (Hong Kong) Limited (the "Bank") a periodic maintenance fee. For more details, please refer to Service Charges - An easy guide to banking fees and the relevant sections relating to fee in the International Trade Account Terms and Conditions and service charges leaflet.
- \* 貿易「盈」商戶口之使用須受貿易「盈」商戶口條款及細則約束。如客戶的總結存低於所屬理財計劃的最低結存要求，客戶須向渣打銀行(香港)有限公司(「銀行」)繳付服務費。有關詳情，請參閱服務收費—銀行服務收費一覽表及貿易「盈」商戶口條款及細則及服務收費表內有關費用的部份。

#### Tele-electronic Banking Services 電子理財服務

##### Phone Banking Services / Standard Chartered Online 電話理財服務 / 渣打網上理財

Please arrange to provide each of the following persons with a Business Phone Banking Number and Tele-electronic Identification Number (TIN) to access the accounts specified below in accordance with and subject to the prevailing version of Terms and Conditions for Tele-electronic Banking Services and such other terms and conditions applicable to this services as may be issued, varied, amended or replaced by the Bank from time to time.

請為下列人士提供「商業電話銀行」號碼及「電子理財私人密碼」，以遵守日後所有有關電子理財服務之條款及細則運用所列出之戶口：

1. Name 姓名 _____	Accounts to be accessed 所能運用之戶口 _____
HK ID No. 香港身份證號碼 _____	_____
Title 職銜 _____	_____
Signature 簽名 _____	Mobile Phone No. 流動電話號碼: (Please see note 2 請參閱附註 2) _____
2. Name 姓名 _____	Accounts to be accessed 所能運用之戶口 _____
HK ID No. 香港身份證號碼 _____	_____
Title 職銜 _____	_____
Signature 簽名 _____	Mobile Phone No. 流動電話號碼: (Please see note 2 請參閱附註 2) _____
3. Name 姓名 _____	Accounts to be accessed 所能運用之戶口 _____
HK ID No. 香港身份證號碼 _____	_____
Title 職銜 _____	_____
Signature 簽名 _____	Mobile Phone No. 流動電話號碼: (Please see note 2 請參閱附註 2) _____

Note: 1. Customer applies for Tele-electronic Banking Services can use the same Phone Banking Card Number and Tele-electronic Identification Number (TIN) to access Phone Banking Services and first time registration of Standard Chartered Online.

客戶成功申請開立「電子理財服務」，即可使用相同之「商業電話銀行」號碼及「電子理財私人密碼」登入電話銀行服務及首次登記渣打網上理財。

2. The registered mobile phone number of Standard Chartered Online users will be used to obtain a One-time Password (OTP) for additional security verification (if applicable). 渣打網上理財客戶之流動電話號碼將會用作接收一次有效密碼以供保安核證之用 (如適用)。

##### Payment Services - Third Party Accounts 轉賬服務 - 第三者戶口

Please arrange to effect transfers from any of my/our Hong Kong Dollar Savings or Current account(s), as specified in each case in instructions received by Standard Chartered Bank (Hong Kong) Limited (the "Bank") through Tele-electronic Banking Services (including but not limited to Phone Banking Services and Standard Chartered Online), to the third party account(s) within the Bank as specified below in accordance with the instructions received as aforesaid, subject to a daily transfer limit from [all of my/our account(s)] as specified by the Bank from time to time (Applicable to Hong Kong Dollar account only). 請渣打銀行(香港)有限公司(「銀行」)根據本人/吾等經「電子理財服務」(包括但不限於電話理財服務及渣打網上理財)之指示自本人/吾等任何港幣儲蓄或往來戶口轉賬至以下之渣打第三者戶口，並遵守每日可轉賬予第三者戶口之最高總額不可超於銀行當時釐定之限額(所有本人/吾等之戶口(只適用於港幣戶口))。

##### Designated Standard Chartered Accounts 指定之渣打第三者戶口

Account Numbers: 戶口號碼 _____	Account Names: 戶口名稱 _____
_____	_____
_____	_____

Activate/Suspend Third Party Fund Transfer Service (Applicable to existing Standard Chartered Online customers) 登記/暫停使用第三者戶口轉賬服務(只適用於已登入渣打網上理財用戶)

Activate Third Party Fund Transfer Service 登記使用第三者戶口轉賬服務  Suspend Third Party Fund Transfer Service 暫停使用第三者戶口轉賬服務

**Payment Services - Jetco Member Bank Credit Card Accounts 轉賬服務 - 銀通會員銀行之信用卡戶口**

Please arrange to effect transfers from any of my/our Hong Kong Dollar Savings account(s), Current account(s) or credit card account(s), as specified in each case in instructions received by Standard Chartered Bank (Hong Kong) Limited (the "Bank") through Tele-electronic Banking Services to the Jetco Member Bank Credit Card accounts as specified below in accordance with the instructions received as aforesaid, subject to a daily transfer limit from [all of my/our account(s)] as specified by the Bank from time to time (Applicable to Hong Kong Dollar account only).

請渣打銀行(香港)有限公司("銀行")根據自本人/吾等經「電子理財服務」之指示自本人/吾等任何港幣儲蓄戶口、往來戶口或信用卡戶口轉賬至以下之銀通會員銀行信用卡戶,並遵守每日可轉賬予銀通會員銀行信用卡戶之最高總額不可超於銀行當時釐定之限額(所有本人/吾等之戶口(只適用於港幣戶口))。

**Designated Jetco Member Credit Card Accounts 指定之銀通會員銀行信用卡戶口號碼**

Credit Card Numbers:

信用卡號碼

\_\_\_\_\_

Bank Name

銀行名稱

\_\_\_\_\_

Note: 1. The Bank may at any time refuse to effect any transfer on any reasonable ground without any liability to me/us.

注意 銀行可在任何適當理由下拒絕接受此等轉賬指示,並不須負任何因此而引致之責任。

2. The Bank shall not be obliged to ascertain the accuracy of the account numbers mentioned above nor to ensure that any such account number corresponds with the account name set out beside such account number.

銀行並毋須查核以上戶口號碼或所屬戶口名稱之準確性,並不須負任何因此而引致之責任。

3. If the transfer instruction(s) has/have not been operated for one year, the Bank reserves the right to cancel the said instruction without prior notice.

若戶口之轉賬指示於一年內並未使用,銀行保留權利將該項轉賬指示取消而毋須另行通知。

**ATM Facilities 自動櫃員機服務**

Please arrange to provide each of the following persons with a Standard Chartered ATM Card and a Personal Identification Number to access the accounts specified below in accordance with and subject to the prevailing version of Standard Chartered ATM Card Terms and Conditions and such other terms and conditions applicable to this services as may be issued, varied, amended or replaced by the Bank from time to time.

請為下列人士提供渣打提款卡及「私人密碼」,以遵守日後所有有關渣打提款卡之條款及細則運用所列出之戶口:

1. Name 姓名 \_\_\_\_\_ Accounts to be accessed 所能運用之戶口 \_\_\_\_\_  
HK ID No. 香港身份證號碼 \_\_\_\_\_  
Title 職銜 \_\_\_\_\_

The Hong Kong Jockey Club Cash Voucher Purchase Facility 購買香港賽馬會現金券服務

Required \* 需要

\* The facility will not be offered if not specified 如非列明,閣下將被視為不需要上述服務

Signature 簽名 \_\_\_\_\_

Language to be displayed on screen 螢幕上顯示的語文

English 英文

Chinese 中文

2. Name 姓名 \_\_\_\_\_ Accounts to be accessed 所能運用之戶口 \_\_\_\_\_  
HK ID No. 香港身份證號碼 \_\_\_\_\_  
Title 職銜 \_\_\_\_\_

The Hong Kong Jockey Club Cash Voucher Purchase Facility 購買香港賽馬會現金券服務

Required \* 需要

\* The facility will not be offered if not specified 如非列明,閣下將被視為不需要上述服務

Signature 簽名 \_\_\_\_\_

Language to be displayed on screen 螢幕上顯示的語文

English 英文

Chinese 中文

**Facsimile Banking and Courier Services 傳真銀行及速遞服務**

Please provide me/us with the following service(s):

請提供本人/吾等以下服務:

Facsimile Banking 傳真銀行

Facsimile Banking & Courier Services 傳真銀行及速遞服務

You are hereby authorised to debit the monthly fee to the following account in my/our name 本人授權銀行由本人/吾等之下列戶口自動轉賬每月服務費:

Facsimile Banking - HK\$300 per month 傳真銀行 - 每月港幣三百元正

Facsimile Banking & Courier Services - HK\$500 per month 傳真銀行及速遞服務 - 每月港幣五百元正

Account No. 戶口號碼 \_\_\_\_\_

Prior-day Statement Reports shall contain information relating to the accounts specified below and any other account(s) now held or subsequently opened in my/our single name under the Business Identity Document Number specified above, save for any deposit account(s) specifically excluded by me/us. Reports shall be sent to the following designated fax number(s) for the attention of the following designated person(s) in accordance with and subject to the prevailing version of the terms and conditions applicable to this service and such other terms and conditions applicable to this services as may be issued, varied, amended or replaced by the Bank from time to time.

請將下列戶口及任何其他以本人/吾等獨立名義及上述商業證明文件開立之存款戶口號碼(等)(不論已開立或日後開立),列入銀行交易紀錄報告,除本人/吾等特定不包括之戶口號碼外。報告將會按照銀行不時訂定有關此項服務之條款及細則,傳真予下列指定之傳真號碼及聯絡人,並遵守日後所有有關傳真銀行及速遞服務之條款及細則。

Accounts to be linked up 所包括之戶口

\_\_\_\_\_

Designated Fax No. 指定之傳真號碼 \_\_\_\_\_

Designated Person 指定之聯絡人 \_\_\_\_\_

Accounts to be linked up 所包括之戶口

\_\_\_\_\_

Designated Fax No. 指定之傳真號碼 \_\_\_\_\_

Designated Person 指定之聯絡人 \_\_\_\_\_

Accounts to be linked up 所包括之戶口

\_\_\_\_\_

Designated Fax No. 指定之傳真號碼 \_\_\_\_\_

Designated Person 指定之聯絡人 \_\_\_\_\_

Address for Courier Services 速遞地址: \_\_\_\_\_

**Consolidated Statement 綜合月結單**

Please arrange to include the following accounts into the Consolidated Statement issued in accordance with and subject to the prevailing version of the terms and conditions applicable to this service and such other terms and conditions applicable to this service as may be issued, varied, amended or replaced by the Bank from time to time.

請將以下之戶口號碼(等)列入本公司之綜合月結單,並遵守日後所有有關綜合月結單之條款及細則。

All deposit accounts under the same Business Identity Document Number specified above.  
所有以本公司商業證明文件號碼所開立之以上存款戶口。

The following accounts only: Account No.(s):  
只適用於下列戶口:戶口號碼(等)

<input type="checkbox"/>	For BusinessOne customer BusinessOne之客戶	BusinessOne Current Account BusinessOne往來戶口	Mortgage Loan No. 按揭貸款號碼
		BusinessOne Current Account BusinessOne往來戶口	Mortgage Loan No. 按揭貸款號碼

Note: Only accounts opened under the same Business Identity Document Number can be included in the Consolidated Statement  
注意:只適用於以同一商業證明文件開立之戶口

The following Excluded Services will not be available through Tele-electronic Banking Services or to the holder of a Standard Chartered ATM Card.

「電子理財服務」並不包括下列服務,亦不會提供與渣打提款卡持有人:

- Cash withdrawal except via an automated teller machine or point-of-sale terminal.  
除透過自動櫃員機或銷售終端機以外之現金提取服務。
- Use of the Tele-electronic Banking Services by using a Standard Chartered ATM Card number.  
透過渣打提款卡號碼使用「電子理財服務」。

**Customer Declaration 客戶聲明**

I/We confirm, warrant and represent to the Bank that all the information provided by me/us in this form and any other document(s) provided by me/us to the Bank are true, accurate and complete and I/we authorize the Bank to verify such information from any source the Bank may choose.

本人/吾等謹此聲明及保證:本人/吾等在本申請表及任何其他由我們提供予銀行的文件中所提供的資料均屬真實、準確及完整並授權銀行可向任何機構查詢及求證。

I/We acknowledge that I/we have obtained a copy of, read and understand, and agree to comply with and be bound by, all terms and conditions applicable to the above services (including but not limited to the International Trade Account Terms & Conditions, Terms and Conditions for Tele-electronic Banking Services, Standard Chartered ATM Card Terms and Conditions and the relevant service charges booklet/leaflet), a copy of which is accompanied with this application form and agree to be bound by such other terms and conditions applicable to such services as may be issued, varied, amended or replaced by the Bank from time to time.

本人/吾等確認:本人/吾等已收到、閱讀及明白並同意受上述服務之所有適用之條款及細則(包括但不限於貿易「盈」商戶口條款及細則、電子理財服務條款及細則、「渣打提款卡」條款及細則及其他相關之服務收費表)所約束,該等條款及細則已夾附於本申請而本人/吾等同意受銀行不時刊發、更改、修訂或取代的有關服務條款及細則所約束。

I/We agree that all information provided by me/us in this application form and all such further personal data relating to a person as may be collected by the Bank from time to time may be used and disclosed for such purposes and to such persons (whether the recipient is located in Hong Kong or another country, or in a country that does not offer the same level of data protection as Hong Kong) in accordance with the Bank's policies on use and disclosure of personal data. Such policies are set out in statements, circulars, notices or terms and conditions made available by the Bank to its customer from time to time. The collected data may be (i) used in connection with matching procedures (as defined in the Personal Data (Privacy) Ordinance); (ii) disclosed (by way of bank references or otherwise) to any financial institution with which I/we have or proposes to have dealings to enable such financial institution to conduct credit checks on me/us, and (iii) supplied to a credit reference agency and in the event of my/our default, to a debt collection agency. 本人/吾等同意,所有由本人/吾等在此申請表提供之資料及銀行不時蒐集有關人士之個人資料,可根據本行有關使用及披露個人資料的政策,用於其中所述用途及向其中所述人士披露(不論接收人是在香港或另一國家,或在所提供的資料保護程度不及香港的國家)。該等政策資料於銀行不時備有供客戶索取之聲明、通函、通知或條款及細則中明載。所蒐集的資料可(i)供核對程序(定義見《個人資料(私隱)條例》)之用;(ii)向任何與本人/吾等或擬與本人/吾等進行交易的財務機構(以銀行信用查詢或其他方式)透露,使該財務機構能對本人/吾等進行資信調查;及(iii)提供給信貸資料服務機構及在客戶欠賬時,將該等資料提供給收數公司。

I/We acknowledge that I/we have obtained a copy of, read and understand the Bank's prevailing version of the "Notice to Customers and Other Individuals relating to the Personal Data (Privacy) Ordinance" (the "PDPO Notice") prior to my/our submitting this application to the Bank. Where the applicant is a company, I/we agree to circulate the said PDPO Notice to the relevant managers/corporate officers (eg authorized signatories and company secretary), directors, major shareholders, beneficial owners and guarantors of the company from whom the Bank may need to collect their personal data from time to time in the course of its provision of services to me/us.

本人/吾等確認本人/吾等在遞交此申請表前已拿取、閱讀及明白銀行現行之【關於個人資料(私隱)條例致客戶及其他個別人士的通知】(「PDPO通知」)。本人/吾等進一步同意向本行在為客戶提供服務的過程中可能不時需要蒐集其個人資料的有關經理/公司主任(例如獲授權簽署人及公司秘書)、董事、大股東、實益擁有人及保證人傳閱上述PDPO通知。

I/We acknowledge and agree that the Bank shall be entitled to act on the instructions given herein until such instructions are amended by and in accordance with a prescribed amendment form completed and signed by the Authorized Signatories below and received by the Bank, or the Bank shall have received my/our cancellation instruction in writing or through applicable Tele-electronic Banking Services provided that the Bank may terminate this arrangement at any time by written notice to me/us for any reason whatsoever as the Bank may deem appropriate.

此外,在毋損於銀行於所述條款及細則章程之權利情況下,本人/吾等確認及同意銀行有權履行於此所述之指示,直至該等指示已由經填妥及獲授權簽署並得銀行收訖之修訂表格或銀行收到本人/吾等以書面或經適用之「電子理財服務」通知取消指示,或銀行由於任何適當理由以書面通知取消為止。

I/We understand that the monthly package fee will be debited on the date of establishment of the relevant Services or Facilities (or the following business day in the event of a holiday).

本人/吾等同意繳付每月服務費由是項服務成立日期開始(或於緊接假期後之工作天繳付)。

I/We acknowledge and agree that the Chinese translation of this document is provided for reference only and in the event of any inconsistency or conflict between the English and Chinese versions of this document, the English version of this document shall prevail for all purposes.

本人/吾等承認本表格的中文版本是英文本的譯本,只供參考之用。我們同意若中、英文版本有任何歧異,就所有目的而言概以英文版本為準。

**Authorised Signatories 授權簽署:**

(For and on behalf of the Customer)

(以客戶名義)

Name 姓名 \_\_\_\_\_

HK ID No. 香港身份證號碼 \_\_\_\_\_

Date 日期 \_\_\_\_\_

Name 姓名 \_\_\_\_\_

HK ID No. 香港身份證號碼 \_\_\_\_\_

Date 日期 \_\_\_\_\_

Name 姓名 \_\_\_\_\_

HK ID No. 香港身份證號碼 \_\_\_\_\_

Date 日期 \_\_\_\_\_

Name 姓名 \_\_\_\_\_

HK ID No. 香港身份證號碼 \_\_\_\_\_

Date 日期 \_\_\_\_\_

**For Bank Use Only 銀行專用 (Mandatory for ITA Application)**

Staff Signature \_\_\_\_\_ ( \_\_\_\_\_ )  
Sign No.

Name \_\_\_\_\_

Position \_\_\_\_\_ Date \_\_\_\_\_

Ext Customer  Y  N  
Ext Courier Services User  Y  N  
ITA NTB HK / KLN 300  Y  N

\_\_\_\_\_ LIMITED

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE COMPANY HELD AT \_\_\_\_\_  
\_\_\_\_\_ ON \_\_\_\_\_.

Present:

**1. Chairman**

\_\_\_\_\_ took the chair and acted as the Chairman of the meeting throughout.

**2. Notice and Quorum**

It was noted that due notice of the meeting had been given to all the directors of the Company and that all directors present at the meeting, in person or by proxy, were entitled to vote under the Company's Articles of Association.

The Chairman advised that a quorum was present and that the meeting could proceed. A quorum was present throughout the meeting.

**3. Documents Tables**

There were tabled before the meeting:

an application form (the "Application") for certain banking services to be provided by Standard Chartered Bank (Hong Kong) Limited 渣打銀行(香港)有限公司 (the "Bank"), namely, the Banking Plan, the Tele-electronic Banking Services, the Payment Services to Third Party Accounts, the Standard Chartered ATM Card Services, Facsimile Banking and/or Courier Services, and the Consolidated Statement Services (the "Services") together with the respective terms and conditions applicable to the Services (the "Terms and Conditions").

**4. Provision of Services**

- a. The Chairman explained the banking services to be made available by the Bank through the Services.
- b. The Chairman advised that:
  - (i) the Company had requested the Bank to provide to the Company the Services; and
  - (ii) it was a condition for the provision of the Services that the Company completes and signs the Application and accepts the Terms and Conditions.

It was noted that the Company had the power under its Memorandum and Articles of Association to sign the Application and accept the Terms and Conditions and perform its obligations in accordance with the Terms and Conditions. It was also noted that the Terms and Conditions required the Company to provide various indemnities in favor of the Bank.

5. After due consideration of the documents tabled and full discussion of the issues involved including without limitation, the risks associated with authorizing the persons named in the Application to operate and have access to the accounts, reports and statements specified therein and to effect transfers to the third parties specified therein using the Tele-electronic Banking Services, the directors concluded that, to promote more efficient use of its banking facilities, it would be in the interests of the Company to accept the Services upon the Terms and Conditions as tabled and it was unanimously resolved that:
  - a. the Application and the Services applied for therein and the Terms and Conditions be and are hereby approved and accepted, such approval and acceptance to be conclusively evidenced by the completion and execution of the Application for and on behalf of the Company in accordance with the terms of these resolutions;

- b. any of the person(s) authorised to sign and operate Bank accounts on behalf of the Company pursuant to the Company's Mandate for Limited Company Account(s) or such board resolution(s) from time to time passes by the Company and received by the Bank (each such person referred to herein as an "Authorised Signatory") be and is hereby authorised to sign for and on behalf of the Company the Application and such other documents and do such other things as an Authorised Signatory may deem necessary and proper in connection with the Services and to do any and all other things and to execute and deliver any and all documents and give such instructions which such Authorised Signatory from time to time considers necessary or desirable in connection with the Services;
- c. (i) each of the relevant person(s) specified in the Application be assigned a Business Phone Banking Number and a Tele-electronic Identification Number (TIN) and be authorised (1) to operate the account(s) specified in the Application, and (2) to effect transfers from any of the Company's Hong Kong Dollar Savings or Current accounts with the Bank to the third parties specified in the Application, in each case using the Tele-electronic Banking Services as provided therein until further notice is issued to and received by the Bank pursuant to (g) below;
- (ii) each of the relevant person(s) specified in the Application be issued a Standard Chartered ATM Card and a Personal Identification Number to access the account(s) indicated in the Application and be authorised to operate such account(s) as provided therein until further advice is issued to and received by the Bank pursuant to (g) below;
- d. the Company's accounts as specified in the Application and such other accounts which may be opened by the Company from time to time are hereby approved and authorised to be consolidated into the prior-day statement fax reports (in such format as is from time to time issued by the Bank under the Facsimile Banking and Courier Services) provided a request to exclude any accounts opened hereafter from time to time shall be by way of notice issued to the Bank pursuant to (g) below;
- e. the Company's accounts as specified in the Application and such other accounts which may be opened by the Company from time to time are hereby approved and authorised to be consolidated into the Consolidated Statement (in such format as is from time to time issued by the Bank) provided a request to consolidate any accounts opened hereafter from time to time shall be by way of notice issued to the Bank pursuant to (g) below;
- f. the Bank be authorised to act on any instructions and to comply with all directions or notices in respect of the Services given or purporting to be given on behalf of the Company by any Authorised Signatory or in accordance with the Application or this Minutes;
- g. the Bank be from time to time informed by notice in writing under the hand of any Authorised Signatory of any amendments to the matters set out in resolutions (c) and/or (d) and/or (e) above (including the persons mentioned in (c) above) and be provided with specimens of the signatures of any such additional or substitute persons (and in respect of such additional or substitute persons, all the resolutions herein shall be applicable as if a new Application had been made in respect of such persons), and be entitled to act upon such notice if purportedly signed by any Authorised Signatory until the receipt of further notice purportedly given under the hand of any Authorised Signatory;
- h. the Mandate given by the Company to the Bank from time to time in respect of each of its accounts shall continue to be in force and shall govern such accounts in addition to the mandate in the Application and the resolutions referred to herein;
- i. these minutes (or a copy thereof certified as true by the Secretary or a director of the Company) be delivered to the Bank and that the resolutions referred to herein shall remain in force until they are amended by further resolution(s) passed by the Board of Directors and a duly certified copy thereof is delivered to the Bank, notwithstanding receipt by the Bank of any other notice.

## 6. Close of Meeting

There being no further business, the Chairman declared the meeting closed.

---

Chairman

Certified a true copy of the original

---

(Signature of \*Director \*/Secretary)

\* Delete where inappropriate

\_\_\_\_\_ LIMITED

MEMORANDUM OF \_\_\_\_\_ OF THE COMPANY

DATED \_\_\_\_\_ IN LIEU OF MINUTES OF A MEETING OF THE BOARD OF  
DIRECTORS OF THE COMPANY PURSUANT TO THE COMPANY'S ARTICLES OF ASSOCIATION.

1. Attached to these resolutions was an application form (the "Application") for certain banking services to be provided by Standard Chartered Bank (Hong Kong) Limited 渣打銀行(香港)有限公司 (the "Bank"), namely, the Banking Plan, the Tele-electronic Banking Services, the Payment Services to Third Party Accounts, the Standard Chartered ATM Card Services, Facsimile Banking and/or Courier Services, and the Consolidated Statement Services (the "Services") together with the respective terms and conditions applicable to the Services (the "Terms and Conditions").
2. It was noted that the Sole Director had declared his interests (if any) in the transactions contemplated by the Application and the Services and pursuant to the articles of association of the Company, the Sole Director was not prohibited from passing the relevant resolutions.
3. Provision of Services
  - a. The Sole Director read and understood the banking services to be made available by the Bank through the Services.
  - b. It was noted that:
    - (i) the Company had requested the Bank to provide to the Company the Services; and
    - (ii) it was a condition for the provision of the Services that the Company completes and signs the Application and accepts the Terms and Conditions. It was noted that the Company had the power under its Memorandum and Articles of Association to sign the Application and accept the Terms and Conditions and perform its obligations in accordance with the Terms and Conditions. It was also noted that the Terms and Conditions required the Company to provide various indemnities in favor of the Bank.
4. After due consideration of the documents attached and the issues involved including without limitation, the risks associated with authorizing the persons named in the Application to operate and have access to the accounts, reports and statements specified therein and to effect transfers to the third parties specified therein using the Tele-electronic Banking Services, the Sole Director concluded that, to promote more efficient use of its banking facilities, it would be in the interests of the Company to accept the Services upon the Terms and Conditions as attached and it was resolved that:
  - a. the Application and the Services applied for therein and the Terms and Conditions be and are hereby approved and accepted, such approval and acceptance to be conclusively evidenced by the completion and execution of the Application for and on behalf of the Company in accordance with the terms of these resolutions;
  - b. any of the person(s) authorised to sign and operate Bank accounts on behalf of the Company pursuant to the Company's Mandate for Limited Company Account(s) or such board resolution(s) from time to time passes by the Company and received by the Bank (each such person referred to herein as an "Authorised Signatory") be and is hereby authorised to sign for and on behalf of the Company the Application and such other documents and do such other things as an Authorised Signatory may deem necessary and proper in connection with the Services and to do any and all other things and to execute and deliver any and all documents and give such instructions which such Authorised Signatory from time to time considers necessary or desirable in connection with the Services;
  - c. (i) each of the relevant person(s) specified in the Application be assigned a Business Phone Banking Number and

a Tele-electronic Identification Number (TIN) and be authorised (1) to operate the account(s) specified in the Application, and (2) to effect transfers from any of the Company's Hong Kong Dollar Savings or Current accounts with the Bank to the third parties specified in the Application, in each case using the Tele-electronic Banking Services as provided therein until further notice is issued to and received by the Bank pursuant to (g) below;

- (ii) each of the relevant person(s) specified in the Application be issued a Standard Chartered ATM Card and a Personal Identification Number to access the account(s) indicated in the Application and be authorised to operate such account(s) as provided therein until further advice is issued to and received by the Bank pursuant to (g) below;
- d. the Company's accounts as specified in the Application and such other accounts which may be opened by the Company from time to time are hereby approved and authorised to be consolidated into the prior-day statement fax reports (in such format as is from time to time issued by the Bank under the Facsimile Banking and Courier Services) provided a request to exclude any accounts opened hereafter from time to time shall be by way of notice issued to the Bank pursuant to (g) below;
- e. the Company's accounts as specified in the Application and such other accounts which may be opened by the Company from time to time are hereby approved and authorised to be consolidated into the Consolidated Statement (in such format as is from time to time issued by the Bank) provided a request to consolidate any accounts opened hereafter from time to time shall be by way of notice issued to the Bank pursuant to (g) below;
- f. the Bank be authorised to act on any instructions and to comply with all directions or notices in respect of the Services given or purporting to be given on behalf of the Company by any Authorised Signatory or in accordance with the Application or the terms of these resolutions;
- g. the Bank be from time to time informed by notice in writing under the hand of any Authorised Signatory of any amendments to the matters set out in resolutions (c) and/or (d) and/or (e) above (including the persons mentioned in (c) above) and be provided with specimens of the signatures of any such additional or substitute persons (and in respect of such additional or substitute persons, all the resolutions herein shall be applicable as if a new Application had been made in respect of such persons), and be entitled to act upon such notice if purportedly signed by any Authorised Signatory until the receipt of further notice purportedly given under the hand of any Authorised Signatory;
- h. the Mandate given by the Company to the Bank from time to time in respect of each of its accounts shall continue to be in force and shall govern such accounts in addition to the mandate in the Application and the resolutions referred to herein;
- i. this memorandum (or a copy thereof certified as true by the Secretary or a director of the Company) be delivered to the Bank and that the resolutions referred to herein shall remain in force until they are amended by further resolution(s) passed by the Sole Director and a duly certified copy thereof is delivered to the Bank, notwithstanding receipt by the Bank of any other notice.

---

Sole Director

Name:

Certified a true copy of the original

---

(Signature of \*Sole Director \*/Secretary)

Name:

\* Delete where inappropriate

To : Standard Chartered Bank (Hong Kong) Limited  
渣打銀行(香港)有限公司

Date \_\_\_\_\_

From :

Date :

Dear Sirs,

**Banking Plan, Tele-electronic Banking Services, Standard Chartered ATM Card Services, Facsimile Banking and Courier Services and Consolidated Statement**

We refer to the application form (the "Application") for certain banking services to be provided by Standard Chartered Bank (Hong Kong) Limited (the "Bank") to the firm of \_\_\_\_\_ (the "Customer"), of \_\_\_\_\_, namely, the Banking Plan, the Tele-electronic Banking Services, the Payment Services to Third Party Accounts, the Standard Chartered ATM Card Services, Facsimile Banking and/or Courier Services and the Consolidated Statement Services (the "Services") upon the respective terms and conditions governing the use of the Services, which also provide certain indemnities in favor of the Bank (the "Terms and Conditions").

We, the undersigned, being all the present partners of the Customer, hereby confirm our acceptance of the Terms and Conditions which shall bind each of us (and each of our respective legal representatives) jointly and severally and we hereby certify and agree that:-

- a. the Application, the Services and the Terms and Conditions be and are hereby approved and accepted, such approval and acceptance to be conclusively evidenced by the completion and execution of the Application for and on behalf of the Customer in accordance with the terms of this Authority;
- b. any of the person(s) authorised to sign and operate Bank accounts on behalf of the Customer pursuant to the Customer's latest Partnership Mandate for Opening and Maintaining Banking Account(s) with the Bank (each such person referred to herein as an "Authorised Signatory") be and is hereby authorised to sign for and on behalf of the Customer the Application and such other documents and do such other things as such Authorised Signatory may deem necessary and proper in connection with the Services and to do any and all other things and to execute and deliver any and all documents and give such instructions which such Authorised Signatory from time to time considers necessary or desirable in connection with the Services;

- c. (i) each of the relevant person(s) specified in the Application be assigned a Business Phone Banking Number and a Tele-electronic Identification Number and be hereby appointed and authorised (1) to operate the account(s) specified in the Application, and (2) to effect transfers from any of the Customer's Hong Kong Dollar Savings or Current accounts with the Bank to the third parties specified in the Application, in each case using the Tele-electronic Banking Services as provided therein until further notice is issued to and received by the Bank pursuant to (g) below;
- (ii) each of the relevant person(s) specified in the Application be issued a Standard Chartered ATM Card and a Personal Identification Number to access the account(s) indicated in the Application and be authorised to operate such account(s) as provided therein until further advice is issued to and received by the Bank pursuant to (g) below;
- d. the Customer's accounts as specified in the Application and such other accounts which may be opened by the Customer from time to time are hereby approved and authorised to be consolidated into the prior-day statement fax reports (in such format as is from time to time issued by the Bank under the Facsimile Banking and Courier Services) provided a request to exclude any accounts opened hereafter from time to time shall be by way of notice issued to the Bank pursuant to (g) below;
- e. the Customer's accounts as specified in the Application and such other accounts which may be opened by the Customer from time to time are hereby approved and authorised to be consolidated into the Consolidated Statement (in such format as is from time to time issued by the Bank) provided a request to consolidate any accounts opened hereafter from time to time shall be by way of notice issued to the Bank pursuant to (g) below;
- f. the Bank be authorised to act on any instructions and to comply with all directions or notices in respect of the Services given or purporting to be given on behalf of the Customer by any Authorised Signatory or in accordance with the Application or this Authority which shall be binding on each of us (and each of our respective legal representatives) individually;
- g. the Bank be from time to time informed by notice in writing under the hand of any Authorised Signatory of any amendments to the matters set out in (c) and/or (d) and/or (e) above (including the persons mentioned in (c) above) and be provided with specimens of the signatures of any such additional or substitute persons (and in respect of such additional or substitute persons, all the provisions herein shall be applicable as if a new Application had been made in respect of such persons), and be entitled to act upon such notice if purportedly signed by any Authorised Signatory until the receipt of further notice purportedly given under the hand of any Authorised Signatory for the time being of the Customer;
- h. the Mandate given by the Customer to the Bank from time to time in respect of each of its accounts shall continue to be in force and shall govern such accounts in addition to the mandate in the Application and the mandate given herein;
- i. notwithstanding any change in the constitution or name of the Customer or change in the membership of the Customer by reason of death, bankruptcy, retirement, disability or otherwise of any partner or the admission of any new partner or partners or the occurrence of any event which would dissolve the Customer, and notwithstanding any other notice regarding any of the foregoing matters that you may receive, this Authority shall remain in force until such time as this Authority shall be revoked in writing by any of us or the legal personal representatives or trustees of any one of us;
- j. the provisions contained herein shall prevail over any contrary agreement between the Authorised Signatories and/or the undersigned whether or not known to the Bank.

Name & Signature of ALL partners of the Customer

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To : Standard Chartered Bank (Hong Kong) Limited  
渣打銀行(香港)有限公司

Date :

**Customer Agreement**

In consideration of your providing or continuing such banking services and/or facilities to us as you determine from time to time at your absolute discretion, we agree to be bound by your Standard Terms and Conditions for Banking Facilities and Services (including the Trade Finance Supplement) ("**Standard Terms and Conditions**") which forms an integral part of this Agreement.

Our name and details are set out in the Schedule below.

We hereby confirm that, before signing this Agreement, we have received the Standard Terms and Conditions from you.

For and on behalf of  
[Name of Customer]

\_\_\_\_\_

\_\_\_\_\_  
Signatory(ies) and company chop (if any)

Name of Signatory(ies):

**Schedule**

Name of Customer:	
Address:	
Fax No:	Email:

\_\_\_\_\_ (“the Company”)

Minutes of a Meeting of Directors of the Company held at \_\_\_\_\_

\_\_\_\_\_ on \_\_\_\_\_

Present:

1. With the approval of the Meeting, \_\_\_\_\_ presided as the Chairman.
2. The Chairman noted that, due notice of the Meeting having been \*given to/waived by all the directors and a quorum being present, the Meeting could proceed.
3. It was tabled before the Meeting a Customer Agreement including the Standard Terms and Conditions for Banking Facilities and Services with Trade Finance Supplement as attached therein (“the Customer Agreement”) to be executed by the Company in favour of Standard Chartered Bank (Hong Kong) Limited 渣打銀行(香港)有限公司 (the “Bank”)
- #4. Each of the Directors declared his interest in the transaction.
- #5. It was resolved that, in the commercial interest of the Company, to its benefit and in furtherance of its object, the execution of the Customer Agreement be and is hereby approved and confirmed.
6. It was further resolved that, \_\_\_\_\_  
be authorized to sign the Customer Agreement in accordance with the Company’s Articles of Association.
7. There being no other business, the Chairman declared the Meeting closed.

\_\_\_\_\_  
Chairman

\* To be completed / deleted (as appropriate)

# The directors should satisfy themselves as to the accuracy of these paragraphs.

Certified a true copy of the original

\_\_\_\_\_  
Signature of Director / Co. Secretary

Name:

\_\_\_\_\_ (“the Company”)  
MEMORANDUM OF \_\_\_\_\_ OF THE COMPANY  
DATED \_\_\_\_\_ IN LIEU OF MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
OF THE COMPANY PURSUANT TO THE COMPANY’S ARTICLES OF ASSOCIATION.

1. Attached to these resolutions was a Customer Agreement including the Standard Terms and Condition for Banking Facilities and Services with Trade Finance Supplement as attached therein (the “Customer Agreement”) which had to be executed by the Company and delivered to Standard Chartered Bank (Hong Kong) Limited 渣打銀行(香港)有限公司 (the “Bank”)
- #2. Further noted that the sole director had declared his interests (if any) in the transactions contemplated by the Customer Agreement and pursuant to the articles of association of the Company, the sole director was not prohibited from passing the relevant resolutions.
- #3. Resolved that in the commercial interests of the Company, to its benefit and in furtherance of its objects, that the execution of the Customer Agreement be and is hereby approved and confirmed.
4. Further resolved that the sole director of the Company be and is hereby authorized to sign on behalf of the Company the Customer Agreement in accordance with the Company’s Articles of Association.

\_\_\_\_\_  
Sole Director

Name:

# The sole director should satisfy himself as to the accuracy of these paragraphs.

Certified a true copy of the original

\_\_\_\_\_  
Signature of Sole Director / Co. Secretary

Name:



Please complete this form and return to:  
The Bank (as defined below)

Attn: **Solution Delivery Department**

Relevant Jurisdiction: HONG KONG

**Section 1 - New Customer Set-up**

**Company Profile**

**Name of Company (herein known as the Customer)**

\_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Amount Range To Be Alerted**  
**Mandatory (eg: Min: 1000 to Max: 100,000)**

**Min:** \_\_\_\_\_ **Max:** \_\_\_\_\_

**Amt Range apply to all accounts under 1 group id regardless of currency.**

**Email Alert for Payment Type:**

ITT

**For Bank Use Only:**

**Country:** \_\_\_\_\_

**City:** \_\_\_\_\_

CBS Group ID: \_\_\_\_\_

(IXX9999 (where XX refer to country code))

**Enable FBS:** \_\_\_\_\_

Billing SCB Account Number. : \_\_\_\_\_

Monthly Fee: \_\_\_\_\_

Relationship Manager's Name: \_\_\_\_\_

**For Bank Use Only:**

**To CMS countries using Hogan:**

Switch "Statement Indicator" to "Y" in Hogan

Tick to indicate completed

**To: CBS**

File Size: 50 KB, for China: 500KB

Schedule Flag: Set to "E" for ALL Incoming Fund Alert

**Customer Representatives**

**Primary Contact Person**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Secondary Contact Person**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Section 2 - Crediting Accounts Advice			
S/n - Account Name / Number		For Bank Use Only	Appl System Id
	Account Name / Number	Cust ID (eg: Hogan Id)	Hogan / IMEX / Midas
1			
2			
3			
4			
5			

Section 3 - Email Set-up	
Email Address	Report Key
1	
2	

Special Character

@	/	*	?	#	[	]	~	-	{	}	\$	!
---	---	---	---	---	---	---	---	---	---	---	----	---

**Please NOTE Key Requirements**

1. The Key should have minimum of 8 alpha numeric characters, of which 1 must be special character like !, \$.
2. Customer must not disclose their Key to anyone, including Standard Chartered Bank, bank staff.
3. For queries, please do not reply to the Email address, instead, please call Standard Chartered Bank Customers Service Hotline.
4. The Email E Statement Report's Password is only for Country that has obtained Regulatory Approval for Standard Chartered Bank to launch this service.
5. Customers must ensure that their mail box has sufficient capacity and abilities to received large email files up to 1MB for monthly reports.
6. The report's key is linked to the report, but not to individual's email
7. All the reports will have the same report's key
8. Threshold Limit (Min and Max) must be provided.

I/We request the Bank to set-up the above service(s) required by the Customer(s) as indicated above.

I/We acknowledge that the Customer(s)' use of the service(s) will be governed by the terms and conditions of the Master Services Agreement and other related documentation ("Master Services Agreement"). I/We confirm that we have read, understood and agree to be bound by the Master Services Agreement including, without limitation, the various indemnities provided there under.

\_\_\_\_\_  
 Authorised Signature, Company Stamp and Date

\_\_\_\_\_  
 Authorised Signature, Company Stamp and Date

\_\_\_\_\_  
 Name and Title

\_\_\_\_\_  
 Name and Title

IMPORTANT: To expedite the processing of your application, please complete in full and return ALL completed forms to :  
**Solution Delivery, Standard Chartered Bank (Hong Kong) Limited**  
**9/F Standard Chartered Tower**  
**388 Kwun Tong Road, Kwun Tong, Hong Kong**  
 If you have any problems filling in this form, please contact our Solution Delivery team at  
**Hotline (852) 2282 6363      FAX (852) 2376 2266**  
**email: SD.BFGroup@hk.standardchartered.com**

**Section 1 - Company Profile**

**1.1 Company Details**

Company Name \_\_\_\_\_ (Max. 35 Characters including spaces)

Company Address \_\_\_\_\_

Place of Incorporation \_\_\_\_\_

Registered / Principal Office \_\_\_\_\_ Registration Number \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Company Web Address \_\_\_\_\_

**1.2 Contact Representative Details**

Primary Contact Person      Mr / Mrs / Ms \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_ Fax Number \_\_\_\_\_

Secondary Contact Person      Mr / Mrs / Ms \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_ Fax Number \_\_\_\_\_

**Section 2 - Services Required**

Please provide a tick  next to the service(s) required.

1. Cash Management     Reporting      2. Trade     Reporting      3. Global Markets     Online Treasury (Applicable to Premium SME Banking Customers ONLY)  
 Transactions

**Section 3 - Cash Management**

**3.1 Reporting - Cash Management**

Company Name	Account Number	Country	Ccy	A/C Type	Back Office ID (Bank Use)	Back Office System (Bank Use)
	ALL	--	--	--		
	ALL	--	--	--		

**3.2 Debit Acc Set-up for Cash Management**

The Company refers to our agreement for Standard Chartered Bank's Payment Services products. We nominate the account(s) listed below and/or on the attached addendum, for use by this service. This supersedes any prior nomination.

CompanyName	Account Number	CCY	Country / City	Internal / External Memo (Y / N)	Signing Limit Matrix	Back Office ID (Bank Use)	Back Office System
Same as Section 3.1	ALL	ALL	<b>HK</b>	<b>N</b>	<b>1</b>		

**3.3 Payments Terms of Service**

	Direct Credit	SCB Book Transfer	Payroll	Local Bank Transfer	Telegraphic Transfer	Local Bank Cheque	Int'l Bank Cheque			
Payment Type Required	<input type="checkbox"/> Y / N	<input type="checkbox"/> Y / N	<input type="checkbox"/> Y / N	<input type="checkbox"/> Y / N	<input type="checkbox"/> Y / N	<input type="checkbox"/> Y / N	<input type="checkbox"/> Y / N			
Advice Delivery Method	<input checked="" type="checkbox"/> FAX / Mail	<input checked="" type="checkbox"/> FAX / Mail	<input checked="" type="checkbox"/> FAX / Mail	<input checked="" type="checkbox"/> FAX / Mail	<input checked="" type="checkbox"/> FAX / Mail	<input checked="" type="checkbox"/> FAX / Mail	<input checked="" type="checkbox"/> FAX / Mail			

**Section 4 - Trade Banking**

**4.1 Trade Banking Reporting**

Company Name	Country / City	Back Office ID (Bank Use)	Back Office System (Bank Use)
Same as Section 3.1	--		

**Section 5 - Online Treasury (OLT) (Applicable to Premium SME Banking Customers ONLY)**

**5.1 Transactional Instructions**

S/N	Subsidiary / Related Companies (if any)
1	

Currency (List all currencies that apply)	Details of Settlement Instruction (SI) (Existing Accounts)
ALL	Please include all applicable existing current and saving accounts as at date of application

**Section 6 - Users Setup**

**6.1 Authoriser (Approver) Set-up**

<b>User's Particulars - Approver 1</b>				
User's Name	Department Name	<input checked="" type="checkbox"/> Cash	<input checked="" type="checkbox"/> Vasco Token	Signature * <b>X</b>
Email Address	Phone No.	User ID (Max 10 characters)		Cash Approval Class ( A / B ) _____
<b>MANDATORY: Please complete Vasco Token Personal Identification Phrase (PIP) form attached at Page 4 for individual approver</b>		<input type="checkbox"/> Online Treasury (OLT)	Domicile Country: <b>HK</b>	Authoriser is also an Operation User? (Y / N) - <b>Y</b>
<b>User's Particulars - Approver 2</b>				
User's Name	Department Name	<input checked="" type="checkbox"/> Cash	<input checked="" type="checkbox"/> Vasco Token	Signature * <b>X</b>
Email Address	Phone No.	User ID (Max 10 characters)		Cash Approval Class ( A / B ) _____
<b>MANDATORY: Please complete Vasco Token Personal Identification Phrase (PIP) form attached at Page 4 for individual approver</b>		<input type="checkbox"/> Online Treasury (OLT)	Domicile Country: <b>HK</b>	Authoriser is also an Operation User? (Y / N) - <b>Y</b>
<b>User's Particulars - Approver 3</b>				
User's Name	Department Name	<input checked="" type="checkbox"/> Cash	<input checked="" type="checkbox"/> Vasco Token	Signature * <b>X</b>
Email Address	Phone No.	User ID (Max 10 characters)		Cash Approval Class ( A / B ) _____
<b>MANDATORY: Please complete Vasco Token Personal Identification Phrase (PIP) form attached at Page 4 for individual approver</b>		<input type="checkbox"/> Online Treasury (OLT)	Domicile Country: <b>HK</b>	Authoriser is also an Operation User? (Y / N) - <b>Y</b>

**6.2 Customer Operator Set-up**

<b>User's Particulars - Operator 1</b>			
User's Name	User ID (Max 10 characters)		Signature <b>X</b>
Email Address	<input type="checkbox"/> Online Treasury (OLT)	Domicile Country: <b>HK</b>	Phone No.
<b>User's Particulars - Operator 2</b>			
User's Name	User ID (Max 10 characters)		Signature <b>X</b>
Email Address	<input type="checkbox"/> Online Treasury (OLT)	Domicile Country: <b>HK</b>	Phone No.

Note: Please make photocopy of this page if you want to add other authorisers / operators to use Straight2Bank services.

**Section 7 - Signing Limit Matrix**


**7.1 Signing Limit Matrix**


Base Currency: **HKD**

<b>Matrix ID:</b>	<b>1</b>	<input checked="" type="checkbox"/> <b>Cash Management</b>	<input checked="" type="checkbox"/> <b>New</b>	<input type="checkbox"/> <b>Amend</b>
<b>Group A (*)</b>	Single Limit <input type="text"/>	<b>Group B</b>	(*) Signing Matrix is Mandatory for Straight2Bank Setup for Approver	
A + A	<input type="text"/>	Single Limit	Example:	
		A + B	UMLIMITED	
		B + B	HKD 1,000,000	

Please indicate number of pages of Schedule of Customer Form: **Schedule of Customers (\*Mandatory)**  \_\_\_\_\_ page(s)

I/We acknowledge that my/our use of Straight2Bank and/or the Online Treasury (OLT) service(s) will be governed by the terms and conditions of the Master Services Agreement and other related documentation ("Master Services Agreement") in the case of Straight2Bank service(s) and by the Master Services Agreement and the terms and conditions of the Online Treasury Service Agreement and Terms and Conditions ("OLT Terms and Conditions") in the case of OLT service(s). I/We confirm that I/we have read, understood and agree to be bound by the Master Services Agreement or the Master Services Agreement and the OLT Terms and Conditions as the case may be including, without limitation, the various indemnities provided thereunder.

**X**  (S.V.)  
 Authorised Signature, Company Stamp (if any) and Date  
 Name and Title \_\_\_\_\_

**X**  (S.V.)  
 Authorised Signature, Company Stamp (if any) and Date  
 Name and Title \_\_\_\_\_

<b>For Bank Use Only (Sales Staff)</b>	
Transactional Sales _____	Contact No. _____
Remarks _____	
<b>For Bank Use Only (Solution Delivery)</b>	
Straight2Bank Group ID _____	
Trade Banking	Customer Type _____ Customer Segment _____ Protective Template ( Y / N ) _____
Signature _____	Date _____
Account Name _____	Account Number _____ Country _____
<b>For Bank Use Only (Global Market)</b>	
Online Treasury Customer Code _____	
OLT Permission Group _____	SL Margin _____
OLT Remarks _____	
Signature _____	Date _____



**Vasco Token Personal Identification Phrase for Approvers**

Dear Sir / Madam,

Please COMPLETE and RETURN the Personal Identification Phrase (PIP) form to us.

With your PIP and email address in our records, you will be able to decipher the VASCO Token PIN by yourself the first time when you receive the token. The procedure to decipher your VASCO Token PIN will be advised to you in a separate letter.

To: Solution Delivery - Wholesale Bank  
 9th Floor Standard Chartered Tower  
 388 Kwun Tong Road  
 Kwun Tong, Hong Kong

Function: Create / Unlock		<i>User ID, User Name, Company &amp; Email address of the approver should match with the information indicated at Section 8.1 - Customer Authoriser (Approver) Set-up</i>
Group ID:	<b>For Bank Use Only</b>	
User ID:	_____	
User Name:	_____	
Company:	_____	
Email Address:	_____	
Personal Identification Phrase:	_____ <i>(min 10 alphanumeric, max 150 alphanumeric)</i>	
Token ID (to unlock token):	<b>For Bank Use Only</b> <i>(The token ID is found at the back of the token)</i>	
Signature:	_____	
For Bank Use Only:		
Solution Delivery Contact Name: _____		
Date: _____	Country: _____	

[Mandatory Page]

Note: The same copy of Personal Identification Phrase (PIP) has to be retained by customer.

Please make duplicated copy if an additional Personal Identification Phrase (PIP) form is required for Customer Authoriser (Approver) Set-up at Section 8.1.